



## USED DEALER REGISTRATION

1. Registration form completed.
2. Bank Reference Letter must be signed and faxed to Auction. We will fax it to the bank.
3. Current copy of dealer license and bond
4. A “Buyer Authorization Letter” for all buyers other than the owner. The owner or an officer must sign the letter.
5. Signed and notarized “Power of Attorney”. Please mail the original, faxed copies are not acceptable.
6. Copy of a picture ID (drivers license), for each of the authorized buyers.
7. Your preference for title disbursement.
8. Auto Auction of Montana Auction Policies.
9. E-mail address.
10. Auto Auction Policies.

Thank you for your cooperation and time,

Dealer Registration



**Auto Auction of Montana**

4432 S. Frontage Rd. - P.O. Box 1433 - Billings, MT 59101

406-252-6332 406-252-8126 fax

www.autoauctionmt.com

Date \_\_\_\_\_  
Name of Dealership \_\_\_\_\_ Telephone \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
Fax Number \_\_\_\_\_ Email Address \_\_\_\_\_  
Fed TaxID# \_\_\_\_\_ Auto Access # (Manheim) \_\_\_\_\_

**BUSINESS INFORMATION**

Is the dealer an Individual \_\_\_\_\_ Partnership \_\_\_\_\_ Corporation \_\_\_\_\_

**LIST OF OWNERS AND OFFICERS**

Name \_\_\_\_\_ Title \_\_\_\_\_ Soc Sec # \_\_\_\_\_  
Address \_\_\_\_\_ Home Phone \_\_\_\_\_ US citizen \_\_\_\_\_  
Name \_\_\_\_\_ Title \_\_\_\_\_ Soc Sec # \_\_\_\_\_  
Address \_\_\_\_\_ Home Phone \_\_\_\_\_ US citizen \_\_\_\_\_  
Name \_\_\_\_\_ Title \_\_\_\_\_ Soc Sec # \_\_\_\_\_  
Address \_\_\_\_\_ Home Phone \_\_\_\_\_ US citizen \_\_\_\_\_

When was the dealership organized? \_\_\_\_\_ Dealer License# \_\_\_\_\_  
Type of Dealership Used \_\_\_\_\_ Wholesale \_\_\_\_\_ Retail \_\_\_\_\_  
If franchised what make of car sold \_\_\_\_\_  
Do you expect to: BUY \_\_\_\_\_ SELL \_\_\_\_\_ BOTH \_\_\_\_\_  
If you expect to buy, will you use: Cash \_\_\_\_\_ Checks \_\_\_\_\_ Drafts (approval needed) \_\_\_\_\_ Floor \_\_\_\_\_  
If flooring, who is the provider? \_\_\_\_\_ Address \_\_\_\_\_  
Name of Official \_\_\_\_\_ Credit or floor plan limit\$ \_\_\_\_\_

\*\*\*\*\***COPY OF CURRENT DEALERS LICENSE REQUIRED**\*\*\*\*\*

**CREDIT INFORMATION**

Bank \_\_\_\_\_ Address \_\_\_\_\_ Phone# \_\_\_\_\_  
Name of Official \_\_\_\_\_ Account# \_\_\_\_\_ Credit of FF Limit\$ \_\_\_\_\_  
When Account was established \_\_\_\_\_ If less than three years, give previous Financial institution  
Bank \_\_\_\_\_ Address \_\_\_\_\_ Phone# \_\_\_\_\_  
Name of Official \_\_\_\_\_ Account# \_\_\_\_\_ Credit of FF Limit\$ \_\_\_\_\_

**REFERENCES**

Other auction you attend \_\_\_\_\_ How long registered? \_\_\_\_\_  
Other auction you attend \_\_\_\_\_ How long registered? \_\_\_\_\_  
Dealer or other business reference \_\_\_\_\_ Phone# \_\_\_\_\_ How long known \_\_\_\_\_  
Dealer or other business reference \_\_\_\_\_ Phone # \_\_\_\_\_ How long known \_\_\_\_\_

Owner/Officer Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Owner/Officer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I hereby certify that the information contained within this application and on any accompanying financial statements is true, complete and accurate. I authorize Auto Auction of Montana to obtain credit information from any financial institution or trade creditor that I have provided.

**AUCTION USE ONLY**

Listed in the AIA book? \_\_\_\_\_ Date checked \_\_\_\_\_ Initials \_\_\_\_\_  
Officers Signature \_\_\_\_\_ Date \_\_\_\_\_



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Date: \_\_\_\_\_

Financial Institution: \_\_\_\_\_

Attn: \_\_\_\_\_

Re: Dealership: \_\_\_\_\_

Account Number: \_\_\_\_\_

Dear Bank Official,

The above referenced business has applied for a registration at our auction. Your bank has been designated as the principle depository and banking reference. To complete this customers' request to register, it is necessary to secure a rating on this account.

We would be very grateful if you would complete the following rating information and return it to our office as soon as possible. This information will remain strictly confidential. Please fax this form back to (406) 252-8126.

Date the account was established: \_\_\_\_\_

The account status is:  Regular  
 Special

Average account balance  Low  3 figure  
 Med  4 figure  
 High  5 figure  
 6 figure

Has the account had NSF checks?  Yes  No

Floor Plan Line  Yes  No  
 If YES, state line limit \$ \_\_\_\_\_  
 And current balance \$ \_\_\_\_\_

\_\_\_\_\_  
 Bank official Signature Title & Stamp Date Completed

I hereby authorize this information to be released:

\_\_\_\_\_  
 Signature of owner / officer Printed Name Date



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This form must be notarized and the original needs to be returned to the auction. A faxed copy is not acceptable. Thank you for your time.

**POWER OF ATTORNEY**

\_\_\_\_\_ (Client / Customer) hereby appoints and constitutes the Auto Auction of Montana (Auction) and its designees to execute on behalf of said client / customer; certificates of title and/or registration of such vehicles, odometer disclosure statements and such other documents as deemed necessary to convey to purchasers at the auction a good title to vehicles consigned by the undersigned to the auction to be sold at the Auto Auction Of Montana.

With reference to the odometer disclosure statement, unless otherwise instructed by client / customer, in executing the odometer disclosure statement on behalf of client / customer, Auction and/or its designees are directed to enter the mileage reading on the odometer of each vehicle as the true and correct mileage of such vehicle. Unless it is stated otherwise in writing, client / customer represents that such mileage readings are true and correct to the best of client / customers information and belief. The client / customer will indemnify and hold harmless Auction and its designees acting pursuant to the Power of Attorney, against any and all costs, claims or actions whatsoever, including reasonable attorney's fees, based upon or resulting from inaccuracy of the odometer reading on any vehicle or any odometer statement prepared in connection with the sale of any vehicle, unless such inaccuracy is caused by Auction or it's designees.

Client / Customer

\_\_\_\_\_  
(Signature of Owner or Officer)

State of \_\_\_\_\_ County of \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

Notary Public \_\_\_\_\_ My commission expires \_\_\_\_\_



**REPRESENTATIVE AUTHORIZATION LETTER**

Date \_\_\_\_\_

Dealership \_\_\_\_\_

To Whom It May Concern:

The Dealership referenced above wishes to authorize and register, as of the date above, the following person(s) as a(n) authorized representative. Representative is authorized to buy and sell automobiles, to execute checks or drafts, and to execute Bills of Sale, Odometer Mileage Statement, Assignment of Title, and Warranties of Title on behalf of the Dealership. The Dealership / Owner / Officer understands and agrees that the authority of such person(s) to act on behalf of Dealership shall continue in full force and effect until terminated by the dealership in writing to the auction using the Representative Removal Letter provided to the Dealership. The Dealership hereby guarantees all transactions made by such person and agrees to indemnify and hold the Auction harmless from all losses or expenses caused as a result of any such transaction. This guarantee includes but is not limited to losses from dishonored checks, defective titles, and false or inaccurate odometer mileage statements as well as any expense incurred in attempting to collect such losses, including attorney fees.

\_\_\_\_\_  
Printed Name of Representative

\_\_\_\_\_  
Rep Email Address

\_\_\_\_\_  
Signature of Representative

\_\_\_\_\_  
Printed Name of Representative

\_\_\_\_\_  
Rep Email Address

\_\_\_\_\_  
Signature of Representative

\_\_\_\_\_  
Printed Name of Representative

\_\_\_\_\_  
Rep Email Address

\_\_\_\_\_  
Signature of Representative

**Authorized by:**

\_\_\_\_\_  
Printed Name of Owner / Officer

\_\_\_\_\_  
Signature of Owner / Officer



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## **REPRESENTATIVE REMOVAL LETTER**

Date \_\_\_\_\_

Dealership \_\_\_\_\_

To Whom It May Concern:

As of the date listed above, the dealership wishes to remove the following previously authorized representative from their account. This representative is no longer authorized to conduct business on behalf of the above listed dealership.

\_\_\_\_\_  
Printed name of representative to be removed

\_\_\_\_\_  
Printed Name of Owner / Officer

\_\_\_\_\_  
Signature of Owner / Officer

\_\_\_\_\_  
Auction personnel signature confirming that information has been entered



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Due to the cost of shipping titles/checks with UPS and FedEx, Auto Auction of Montana can no longer absorb the costs of these items. The following options are available to all dealers:

Dealership Name \_\_\_\_\_

Hold titles at Auction (default option if we receive no response)

Send Regular U.S. Mail

DHL Your Account # \_\_\_\_\_

Federal Express Your Account # \_\_\_\_\_

UPS Your Account # \_\_\_\_\_

All titles are mailed "Registered U.S. Mail" (paid by auction).

\*NOTE: The Auto Auction of Montana is not responsible for any titles that are sent and then lost in transit to the dealership.

Acknowledgement

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date: 91 7113 3376 8270 0296 3738